



THE NGO PARTNERSHIP ON HIV AND AIDS  
IN EUROPE AND CENTRAL ASIA

# AIDS ACTION EUROPE IS LOOKING FOR YOU!

## Become an AIDS Action Europe Steering Committee Member

Are you involved in an HIV/AIDS related NGO or community group?

Is your organisation a member or partner of AIDS Action Europe?

Are you motivated to work towards a more effective response to the HIV epidemic in Europe and Central Asia?

**If so, apply now! We currently have a vacancy for:**

### 3 members of our Steering Committee

Starting date: January 1, 2017 Term: 3 years

#### AIDS Action Europe

AIDS Action Europe is a partnership of over 400 non-governmental organisations (NGOs) that works towards a more effective response to the HIV and AIDS epidemic in Europe and Central Asia. We strive for the best standards of human rights protection and universal access to prevention, treatment, care and support. With more than 400 members, we link and learn and develop joint advocacy initiatives.

#### AIDS Action Europe Steering Committee

AIDS Action Europe is governed by a Steering Committee of 9 persons composed by individuals from members or partners of AAE. It acts as the governing body on all programmatic issues concerning policy, strategy, finance, monitoring and evaluation.

Although voluntarily serving on the Steering Committee is a significant commitment of time and effort (about 15 days yearly), the rewards are also significant. As a Steering Committee member, you will have numerous opportunities to become involved in European and international key challenges and emerging issues, and to develop new relationships with Steering Committee members and AIDS Action Europe members from around Europe and Central Asia.

#### Steering Committee Responsibilities

- To represent AIDS Action Europe at global, regional and sub-regional networks and partnerships;



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- To (further) develop, implement, monitor and evaluate the general policies and priorities for AIDS Action Europe;
- To review longer term plans of action and their financial implications for AIDS Action Europe;
- To review and decide upon planning and execution of AIDS Action Europe programmes and projects including the budget;
- To review proposals of AIDS Action Europe members, sub-regional partnerships and the office and approve arrangements for the financing of common initiatives, programmes and projects.

### Steering Committee Member Profile

As a Steering Committee member you should:

- be located in the WHO Europe region and be committed to our mission to bring together civil society to work towards a more effective response to the HIV epidemic in this region;
- be affiliated with an organisation that is a member or partner of AIDS Action Europe;
- have good knowledge about the main policies, issues and activities in your geographical sub-region;
- have excellent knowledge of English and experience in NGO exchange in Europe and Central Asia;
- have good networking skills and contacts with networks, NGOs and possible sponsors;
- hold a senior position in an established HIV/AIDS NGO, network or movement of PLHIV;
- be available to contribute voluntarily around 15 days yearly (including 2 two-day meetings with the Steering Committee and 7 conference calls during the year).

The role of Steering Committee member may be difficult to combine with some other public functions or a personal relationship with a sponsor or another member of the Steering Committee. Indicate to the Steering Committee if you foresee a possible conflict of interest. If more than half of the Steering Committee concludes there is a conflict of interest, you will be excluded from the election process.

### How to apply

If you are interested and meet the criteria, please apply! Your application should consist of a letter explaining your motivation, your curriculum vitae, and a supporting letter from your home organisation, all in English. **Send your application before October 31, 2016** to [Michael.Krone@aimsactioneurope.org](mailto:Michael.Krone@aimsactioneurope.org). Applications from people living with HIV are particularly welcome. Also we strive for gender and geographic balance in our Steering Committee. For further information please see the attached Terms of Reference for Steering Committee members, visit [www.aimsactioneurope.org](http://www.aimsactioneurope.org) or contact the office at [info@aimsactioneurope.org](mailto:info@aimsactioneurope.org)